



Mission High School Career-Tech Early College Academy Applicant Recommendation



Return to applicant by: _____

APPLICANT: Please complete top portion, and deliver this form to the reference. After it has been completed and returned to you, include it in your application packet. Reference letters will only be accepted if included in the original application packet.

REFERENCE: Please complete this reference form, seal inside an envelope, and sign across the seal. Return the sealed statement to the applicant, to be included in the application packet. Please do not send the reference letter to us yourself.

Applicant's Name

ID#

REMAINING PORTION OF THIS FORM TO BE COMPLETED BY THE REFERENCE

NOTE: Please be aware as you complete this letter that a clear and objective statement describing the applicant's readiness for early college education will be of great use to the Admissions Committee. Your assistance in clearly identifying and discussing evidence of knowledge, skills, ethics and values appropriate to enroll in the Career-Tech Early College Academy is greatly appreciated. Letters from current core teachers and not from personal sources will be considered.

1. What would you consider to be the applicant's most outstanding talents or characteristics?

2. Identify what you believe to be the growth needs of this applicant as an Early College/High School student.

3. Comment on the applicant's overall behavior, emotional maturity and academic skills (ability to complete assignments, homework, projects on time etc.).

4. Describe the applicant's ability to assume responsibility for his/her learning, including willingness to receive and make use of constructive feedback.

5. Please add any other comments or impressions that you feel will assist us in evaluating the applicant's readiness for the Career-Tech Early College Academy.

Evaluation Summary

I. Evaluation: Admission to the Career-Tech Early College Academy

- I **do not recommend** this applicant for admission to the Career-Tech Early College Academy
- I **recommend** this applicant **with reservation** for admission to the Career-Tech Early College Academy
- I **recommend** this applicant for admission to the Career-Tech Early College Academy
- I **strongly recommend** this applicant for admission to the Career-Tech Early College Academy

Signature of Reference

Date

Printed Name

Title/Subject

Current Campus

Telephone number(s)

Please place this form in a sealed envelope, sign across the seal, and return to the applicant, to be enclosed in the completed application packet.